

Welcome Letter to Our Clients

Dear Sir or Madam,

For the Construmax Group it is an honor that you have chosen us as an integral part of your home purchase.

You can count on our Client Service team to guide you through the entire prepare work procedures required for the purchase and proper transfer of ownership for your home.

Your purchase will appear in our system registry within ten (10) days of having your first deposit and the signing of the separation order.

We seek to answer all any questions you may have, our client service team is at your disposal from today to Friday between the hours of 8:00am and 6:00pm at the following phone numbers and location.

Calle 100 No. 8A-55, Oficina 215 Torre C Edificio World Trade Center PBX (1) 742-2323 Fax (1) 610-2560 Fax (1) 610-8975		
Proceso	Responsable	Extensión
Proceso de Crédito		
Coordinadora de Crédito	Sra. Liliana Ruiz	2236
Proceso de Escrituración, Cartera y Entrega		
Jefe de Tramites	Sra. Andrea Barrios	2231
Jefe de Tramites	Sr. Camilo Villareal	2288
Jefe de Tramites	Sr. Andrés Sandoval	2233
Jefe de Cartera	Sra. Marleny Vásquez	2238
Auxiliar de Cartera	Sra. Alcira Triana	2230
Auxiliar de Cartera	Sra. Berenice Arias	2241

We hope to meet all your expectations in agility and quality, we are always seeking to make the home purchasing processes as simple and stress free as possible for you.

Gracias por confiar en nosotros / Thank you for trusting in us

Kind regards,

Alexandra Martín Leyes
Director of Client Service